

## **London Gynaecology**

### **Job Spec: Bank Sonographer (Part-Time ; Mondays, Wednesdays & Fridays)**

#### **About Us**

London Gynaecology is a leading private Gynaecology Practice, based at three locations: The Portland Hospital, one of London's leading private hospitals, our independent clinic in the City of London and our new clinic on Harley Street. With over 20 consultants & GPs, and a team of 4 sonographers, the practice is busy and dynamic and sees in excess of 1200 patients each month.

Our Ethos is to give expert advice and care and to always be accessible at the entire stage of the patient pathway. We are committed to ensuring that our service matches the needs of our patients.

Our Mission is to provide high quality personalised healthcare at every stage of the patient pathway, ensuring the best possible outcomes for our patients relating to their gynaecological and reproductive health. We aim to provide a safe framework for doctors to deliver expert care, using state-of-the-art medical equipment and facilities.

Our Values are:

- Honesty, dignity and respect
- Services that meet the patients' need
- Access and accessibility
- Transparent pricing
- Robust, safe processes and policies
- Innovation

We believe it is important to treat every patient and colleague with honesty and integrity and as an equal with dignity and respect. We are a team, the wellbeing of our staff is paramount and we treat each other with respect and kindness. We are therefore looking for someone to join our organisation who embodies these values, is a team-player and will go above and beyond to deliver excellent patient service.

### **The role**

We are looking for a Bank Sonographer who can cover shifts on Mondays, Wednesdays and Fridays. The position is based mainly at our City of London & Harley Street clinics.

We are looking for an experienced Sonographer, with a special interest in Obstetrics and Gynaecology, who will promote our ethos to provide expert advice and care and a first-class patient experience.

### **Responsibilities**

- Conducting a range of scans from gynaecological pelvic scans to early pregnancy reassurance scans, and including transvaginal and transabdominal scanning
- Capability to scan and diagnose reasons for general gynaecological referrals, including abnormal bleeding, ovarian cysts, adenomyosis, fibroids, polyps, carcinomas, polycystic ovaries and infertility.
- Clearly explaining sonography procedures to patients and making them feel at ease
- Confidently dealing with sensitive and difficult situations, especially when delivering bad news.
- Producing high quality ultrasound reports and images using Viewpoint
- Keeping accurate records and making referrals where necessary
- Confidently interpreting ultrasound scans in order to share findings with Consultants
- Liaising with Consultants, healthcare assistants and admin staff to enhance patient care
- Ensuring a high quality, patient focused, professional service is delivered at all times
- Managing a busy patient list while maintaining a positive can-do attitude and the ability to be flexible
- Taking part in regular Consultant meetings and being a part of multidisciplinary teams
- Ensuring the ultrasound machine and consulting room are checked on a regular basis to maintain high standards of cleanliness and hygiene at all times
- Complying with safety guidelines and relevant Codes of Practice, and conducting audits
- Keeping up to date with CPD, annual appraisals and mandatory training
- Helping with any other duties that are required throughout the practice

### **Experience:**

- At least five years' experience with gynaecology and early pregnancy scans
- Current and/or recent experience in both private and NHS settings

**Qualifications and Skills:**

- Registered with BMUS, SoR or HCPC
- Diploma of medical ultrasound
- Evidence of professional updates
- Excellent interpersonal and communication skills, with the ability to work both autonomously and part of a team
- Professional and practical attitude towards work with strong imaging and reporting skills
- Ability to perform 3D gynaecology scanning and obtain images is essential